



DJ/ BAND AGREEMENT 2012

13111 W. 21st Street
Wichita, Kansas 67235
(316) 722-3580
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WEB ADDRESS: www.eberlyfarm.com

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- ✓ Eberly Farm charges a \$25.00 per event fee to have a DJ or Band on the premises.
 - ✓ Bride/Groom/Company reserved Eberly Farm from _____ (available for set-up) to _____ (Gates Close). These hours are to be determined by the Bride/Groom/Company at LEAST 3 weeks in advance of the event.
 - ✓ The DJ/Band must conform to the bride's above hours. DJ/Band playing time is _____ to _____, DJ/Band last song is _____. Music must be off at least 30 minutes before event closing time. If the DJ/Band needs more than 30 minutes to break down, load, and depart, then DJ/Band must play last song earlier.
 - ✓ If DJ/Band plays past departure time above or does not depart by ending hours as selected by Bride/Groom or Company, there will be an overtime charge of \$200.00 per half hour. The bride/groom or company will be liable for the overtime fee.
 - ✓ After unloading my equipment I will put my vehicle(s) in the parking lot. I (DJ/Band) know Eberly Farm is not responsible for helping move equipment or providing me with any equipment.
 - ✓ I need one 8ft table 1 white skirt or 1 black skirt I DO NOT need any tables or linens from EF. Eberly Farm does not provide table cover or skirting for the DJ table unless the cover and skirting is paid for in advance. It is \$4.00 for white linen. Skirting is \$20.00 per 8 foot table for white or black skirt with table linen.
 - ✓ Questions: Eberly Farm office hours are Tuesday through Friday from 9:00 a.m. to 5:00 p.m. The Eberly Farm phone number is (316) 722-3580.
 - ✓ Eberly Farm Inc. does not allow confetti, bubble machines, smoke machines, or duct tape on the floors. Eberly Farm reserves the right to regulate excessive volume.
 - ✓ DJ or Band member will announce the following items:
 - ✓ Dinner time, working with Eberly Farm staff to determine traffic pattern and who (bridal party or guests) will eat first
 - ✓ Last call for drinks
 - ✓ Last dance (please announce in the last hour the last dance time and closing time so guests can be prepared)
 - ✓ Closing time
 - ✓ Guests are welcome to leave cars in the parking lot; Eberly Farm will open at noon the following day for them to retrieve their cars (unless event is on a Sunday).

EVEN IF YOUR DJ OR BAND HAS BEEN TO EBERLY FARM THEY MUST COMPLETE THIS FORM AGAIN!

DJ/Band: _____ Event Date: _____ Group: _____

DJ/Band Signature: _____ Printed Name of Bride: _____

Bride/Groom/Company Representative Signature: _____

Return this form at least 3 weeks before your event.